



PROGRAM «MANUFACTURERS' OPEN HOUSE »
REGISTRATION FORM – SCHOOL

Notes:

- The visits to specialized manufacturing firms will take place between the months of January and November 2008. The choice of the participating schools will be made according to the availability of the firms in each region and will depend on the number of groups of students that can be accommodated. Moreover, the different modalities surrounding the visits (date, time, length of visit, professions linked with vocational and technical training that will be demonstrated) will also be established according to the availability of the firms. Finally, for logistic reasons, the length of the visits will not exceed 2 hours.
- The success of the visit to the company depends predominantly on the preparatory activities done by the students with the assistance of the person in charge of the project at school. More details will be provided following your subscription to the program.
- The transportation by school bus will be paid by the *Quebec Manufacturers and Exporters* for the return trip. *Quebec Manufacturers and Exporters* will refund the costs of transportation after receiving **an invoice from the school (original) to: Manufacturiers et Exportateurs du Québec** for the same amount as the one received from the bus company. **A copy of this invoice from the bus company must be attached in order to claim the reimbursement. October 31, 2008 will be the deadline for the reception of reimbursement claims for the costs of the transportation.**

Our school, _____, of school board _____, would like to participate in the program.

1. Has your school participated in a previous edition of the program?
No Yes, in 2004 in 2005 in 2006 in 2007

2. How did you find out about Manufacturers' Open House?

3. School address:

Address:	
City:	Postal code:
Region:	

4. The person in charge of the project for our school will be:

First and last name:	
Title:	
Phone number 1 : ()	Extension :
Phone number 2 : ()	Extension :
Fax number : ()	
E-mail:	



5. The school is responsible for organizing the groups of students. These groups must not exceed 30 people, including accompanying adults. Please specify the number of groups of students of each level (Sec III, IV and V) that your school wishes to send for the visit(s):

- A) Number of groups _____ for a total of _____ students of level Secondary III
- B) Number of groups _____ for a total of _____ students of level Secondary IV
- C) Number of groups _____ for a total of _____ students of level Secondary V

N.B. Take notes of the possibility that all the registered groups might not participate or be split because of the high amount of registration and for the security of all.

6. Please specify the preferred periods for your school visit(s).

- Month: _____ Date: _____ AM PM
- Month: _____ Date: _____ AM PM
- Month: _____ Date: _____ AM PM
- Month: _____ Date: _____ AM PM
- Month: _____ Date: _____ AM PM

7. Please specify the schedule at your school for each grade level, including the start of classes, lunch, and dismissal to allow us to make a precise schedule.

- A) Sec III Start: _____ Lunch: _____ Dismissal: _____
- B) Sec IV Start: _____ Lunch: _____ Dismissal: _____
- C) Sec V Start: _____ Lunch: _____ Dismissal: _____

8. We will twin your school groups with firms that are able to conduct these visits in French. Would you prefer to have your visit conducted in French? Yes No

I have read the instructions of this registration form and I accept to respect the demands of the program.

Signature of the person in charge: _____ Date: _____

Please return this form by fax (514) 866-9447 or by email.

If you need additional information, please contact:

Chantal Audet
Véronique F. Gonthier

(514) 866-7774 ext. 2111
(514) 866-7774 ext. 2109

chantal.audet@meq.ca
veronique.gonthier@meq.ca